

Business Rule Alerts

Alert	Business Rule Name	Reason	How to Proceed
"Your punch has one or more violations and cannot be saved. Please review the violations below and click Return to make edits or cancel the entry."	Authorization Remaining Balance	There are not enough funds available in the authorization to cover the hours submitted	The entry cannot be saved. Ask the employer to review their budget utilization. Adjust entry as needed.
"Your punch has one or more violations and cannot be saved. Please review the violations below and click Return to make edits or cancel the entry."	No valid pay rate punch entry	There is no pay rate for this employee for the punch date of service and service code.	Ensure the employee is submitting for the correct service and date, If the entry is correct, contact the employer.
"Your punch has one or more violations and cannot be saved. Please review the violations below and click Return to make edits or cancel the entry."	Timely Filing Employees Punch Entry	Punches must be submitted within the number of days determined by the program, of the date of service.	The issue cannot be resolved. Ensure time is submitted promptly. Acumen cannot pay out hours that are submitted beyond the number of days past the date of service.
"You are attempting to enter a punch for a date of service that is beyond the client's suspend date. Please contact your supervisor."	Not a business rule. Set on the client profile. Client Status is updated to Suspended.	If enrollment is on hold, or the client cannot receive service, the client profile will be suspended.	Contact the employer
"Your punch has one or more violations and cannot be saved. Please review the violations below and click Return to make edits or cancel the entry."	Employee service account start date punch entry	The punch date is before the start date of the service code	Ensure the employee is submitting for the correct date. If the entry is correct, contact the Employer.
"Your punch has one or more violations and cannot be saved. Please review the violations below and click Return to make edits or cancel the entry."	Employee service account end date punch entry	The punch date is after the end date of the service code	Ensure the employee is submitting for the correct date. If the entry is correct, contact the employer.
"There is no active Authorization for this account. Please contact your supervisor."	Authorization Expiration Date	The punch is for a date of service after the authorization end date	The punch cannot be saved. Contact the employer who can verify their authorization data in DCI.
No alert at this time. When reviewing their entries, employees will see a rejected punch.	Authorization Weekly Max	The punch violates the weekly max setting for the authorization	Employees click the rejected punch entry then click the Business Rules tab to review the failure. The employee should contact their employer.
"Your punch has one or more violations and cannot be saved. Please review the violations below and click Return to make edits or cancel the entry."	Timely Filing Employee Punch Approval	Punches must be approved within the number of days determined by the program, of the date of service.	The issue cannot be resolved. Ensure time is approved promptly. Acumen cannot pay out hours that are approved beyond the number of days past the date of service.